



To the Sponsor:-

2019

This is a sponsored cycle ride to raise much-needed funds for various charities. The main Charities we are supporting this year are:-



To help these charities please sponsor the below named cyclist on either a per-mile basis or a fixed sum.

Gift Aid

The Government's Gift Aid scheme is so valuable to our charities we ask that you follow this Gift Aid procedure so we can claim every penny.

1. Make sure you (the sponsor) fill in the 1st line of your home address - **we cannot claim Gift Aid if a company name or address** is given as a sponsor.
2. Please provide a correct postcode.
3. Please tick the Gift Aid box.

We cannot claim Gift Aid without you completing these steps.

This will allow The Three Counties Cycle Ride to recover a further 25p for every £1 that you donate at no additional cost to you.

Please notify us if you do not pay an amount of income tax or capital gains tax equal to the tax that we reclaim on your donations.

Please tick the **Gift Aid** box if you would like The Three Counties Cycle Ride to reclaim tax on your donations.

To the Rider:

Thank you for entering our fundraising event. This year you will be helping a number of important charities, all of whom desperately need the money you will raise.

Your start time and rider number will be emailed (if an email address has been supplied) or posted to you. *Arrive at least 30 minutes before your start time, ready to check in 15 minutes before you are due to set off* in case there are delays at the check-in desks. Cars can be parked in the Garth Hill College car park. In the event of the College car park being full then you can park in any of the town's car parks including **Albert Road Car Park**, which is nearest to the College, but please remember **to pay the fee** to avoid a penalty.

After the event, you will need to collect the money which has been promised from everyone who has sponsored you. When you have collected all the money you have two options:

- Send, to the following address: Three Counties Cycle Ride, 7, Meadow Road, Wokingham, RG41 2TE, a cheque made payable to **Three Counties Cycle Ride** and **include** your **Sponsorship Form**.
- Alternatively pay the money in to any bank using the bank sort code and account number: 40-18-46, 41423177 and post your Sponsorship form to the address above.

Alternatively if you set up a **JustGiving** sponsorship page, under the 3ccr event, you can save yourself all the trouble of chasing around collecting the money and then sending it to us.

It is vital that you ask your friends and work colleagues – as well as your company and pubs etc., - to support the effort you are making to help the local charities that will benefit from the event.

We look forward to welcoming you to this year's event.

Yours sincerely

Dave Donaldson

**Rotarian Dave Donaldson
For The Three Counties Cycle Ride Committee**

